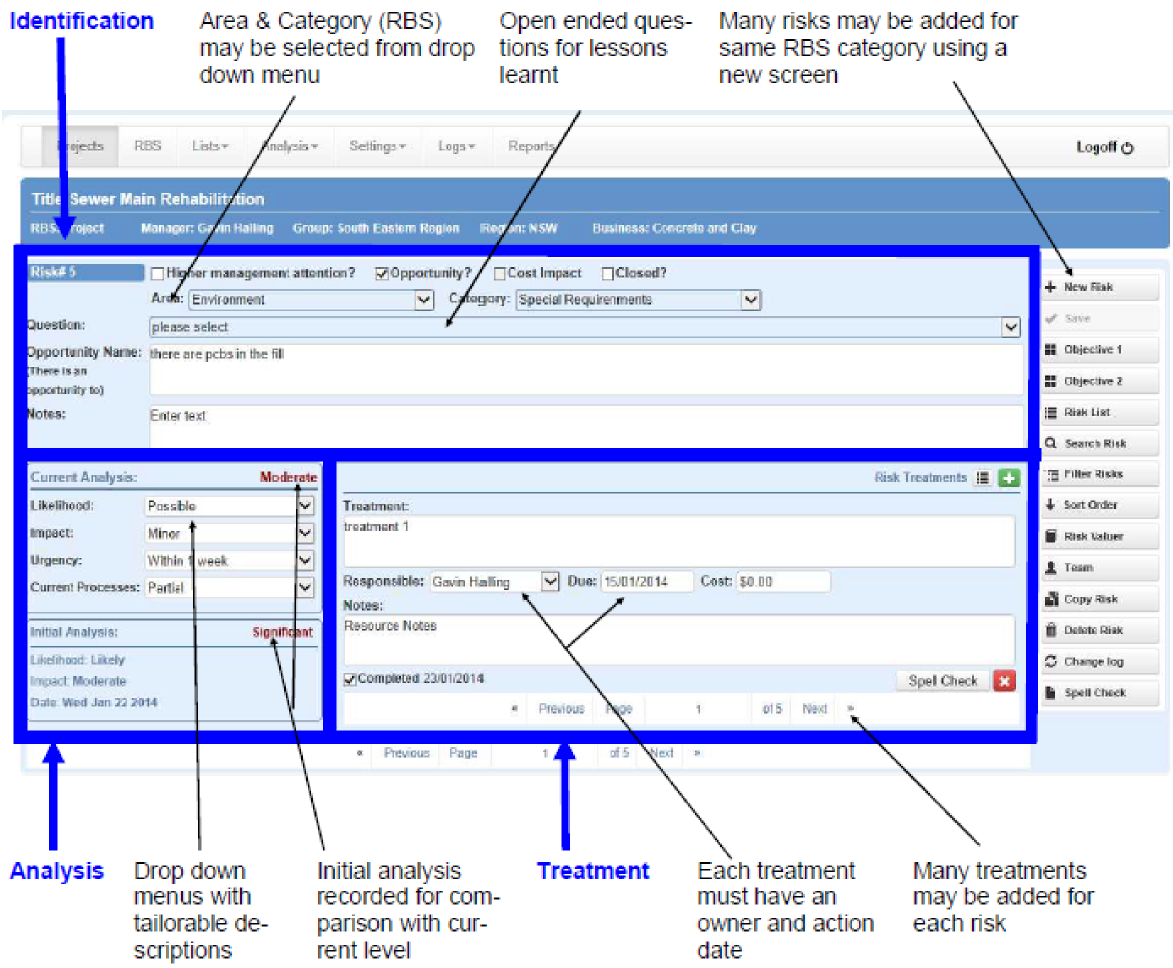
EXPLORING RISKORGANIZER

Using RiskOrganizer underpins our straightforward approach to risk management. There are two aspect to this: data entry and reporting. Whether you are working towards achieving an objective or a managing a project the process is the same and is referred to in RiskOrganizer as a project.

Once a project is set up in RiskOrganizer the project's risk manager can enter all data on one screen. When you open the trial project you will come to the Manage screen which is divided into 3 parts:1 Identification, Analysis and Treatments.

Input Screen— all data on one screen



Some suggestions:

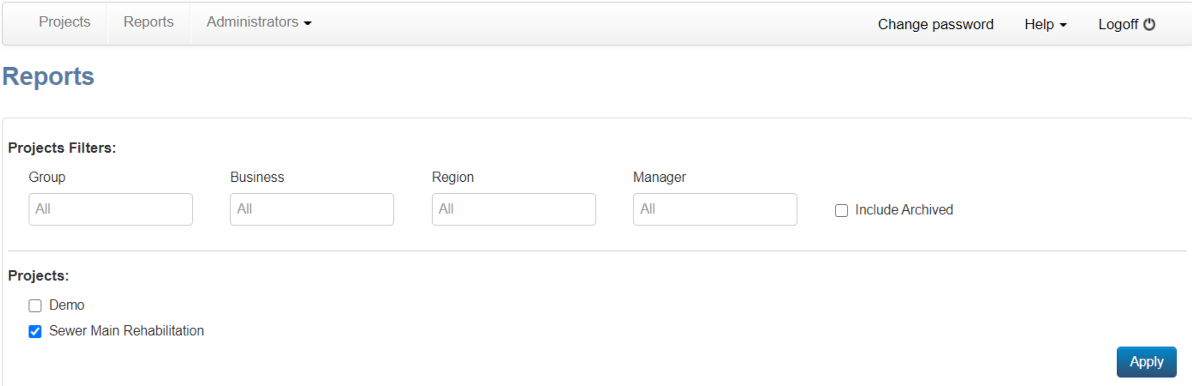
Try entering a new risk. You can make a selection from the Risk Breakdown Structure (RBS) using the Area and Category drop downs. You can also add Notes to record any related information.

Analyse the risk in terms of Likelihood and Impact from the drop down menus. If you open the objectives these can be seen on screen to assist with the Analysis. Recording the Analysis enables the current and initial analysis to be assessed at any time (to see progress). (They will of course be the same for your risk.)

Treatments can be added but must have an owner and action/review date.

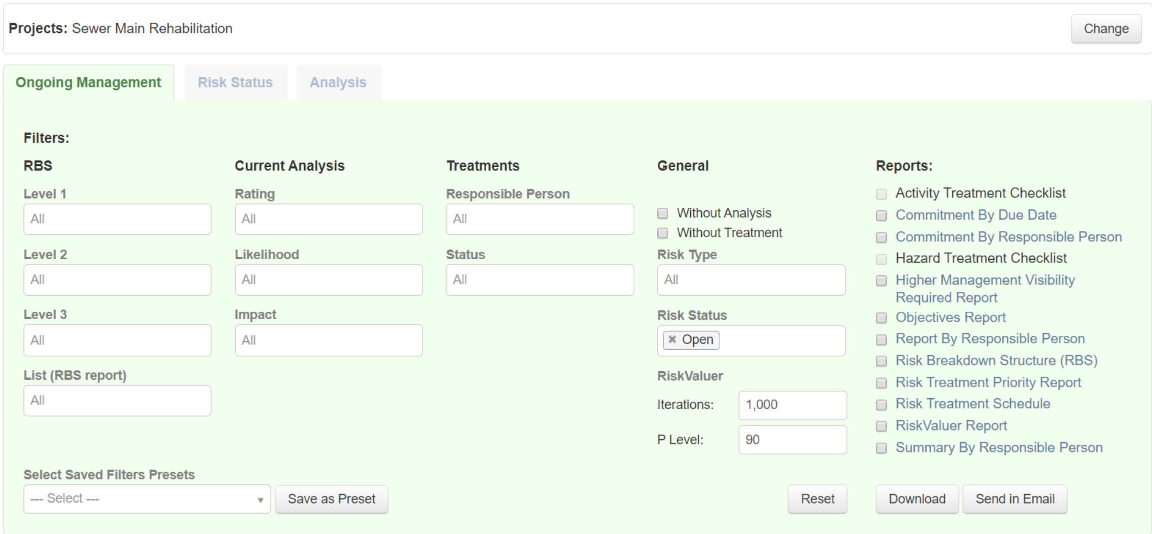
Work through the right hand icons to explore what each does.

Once you have explored the Manage (data input) screen go to the Report tab. (The Administrator tab is not visible to most users but can be explored in the demo.) The first screen enables you to filter for a specific project, projects or any grouping/ programme). In the demo project there is only one play pen project so click on Apply.



Reports are in three groups with separate tabs:

Ongoing Management - designed to assist project managers with managing treatments
Risk Status - so all managers can cut and dice risks and see the details they are after
Analysis - where snapshots, comparative and trend reports for various sets of data can be examined.



Play with the filters, tabs and reports so that you can see what is possible. Pick which filters/reports would help you in your risk management and make a note of them. How much time would these save you?

If you want to delve further then the Help tab contains a Users manual with more guidance.

Thank you for taking time out to view the demonstration project.

We hope you find it useful and agree that our **essentials** approach helps data viewing and management. (This saves time and also makes workshops much more efficient.)

Similarly we hope you agree that the reporting should save considerable project team time.

Given our collaborative approach to software any ideas that would make your life easier would be welcomed.